

GOLDHANGER PARISH COUNCIL

Minutes of the Ordinary Parish Meeting held on the 11th May 2022 at 7.30pm in the Village Hall, Goldhanger

Cllrs Present:
 J Bourn (Chair)
 H Reynolds
 M Bishop
 C Cheeseman
 S Ellis
 SJ Holmes
 M Sargeant

1 members of the public
 The Parish Clerk

027/22	To appoint the Chair of the Parish Council for the year 2022/23 It was resolved to appoint Cllr Julia Bourn as Chairman for 2022/23	
028/22	To receive the Chairs Declaration Of Acceptance of Office Cllr Bourn duly signed the Acceptance of Office	
029/22	To appoint the Vice Chairman of the Parish Council for the year 2022/23 It was resolved to appoint Cllr Hugh Reynolds as Vice Chairman for 2022/23	
030/22	To receive the Vice Chairman's Declaration of Acceptance of Office Cllr Hugh Reynolds duly signed the Acceptance of Office	
031/22	To receive apologies for Absence None	
032/22	To receive any declarations of Interest in the Meetings Agenda Items None	
033/22	To approve the Minutes of the Meeting of the 13th April 22 It was resolved to approve the minutes and they were signed by the Chairman as a true record	
034/22	To receive information on outstanding items included in the above minutes All actions complete other than the request for rangers clearing/tidying path around the top of Benham Close/Maldon Road. The Clerk had made contact with MDC and requested to use the Website Contact form for this request as individual emails are not given out	Action Clerk
035/22	To appoint officers/Committees and Working Parties Accounts Rep - Cllr Sargeant Allotments Rep - Cllr Cheeseman Playing Field Rep - All Cllrs	
036/22	To agree schedule for Parish Council Meeting Dates for 22/23	

	It was resolved to continue with the 2nd Wednesday of each month	
037/22	<p>Planning Decisions by MDC TCA/MAL/22/00142 41 Fish Street Approved TCA/22/00221 North Maldon Growers - Little Totham Road Approved</p> <p>Applications 22/00184 Steel Barn, Maldon Road Conversion of agricultural building to 5 dwelling houses and for building operations reasonably necessary for the conversion Objected - please see MDC Planning Portal</p> <p>Enforcement Issues Nothing had been heard from District Councillor Thompson since conversation prior to previous meeting</p> <p>To consider any other planning issues A response had been sent to the resident who contacted the Council regarding overhanging trees from Scotchy Pond A response had been sent to the resident who contacted the Council regarding the Oak Tree in Marigold Wood</p>	
038/22	<p>To Consider Correspondence received A letter had been received from someone requiring land to set up an animal therapeutic centre and asking if the Council could assist in finding some land. The Council were unable to help with this request</p>	
039/22	<p>To receive the financial statements and authorise payments on May 22 Payment Schedule The Financial statements were received and noted. As payments were now made electronically by bank transfer these payments would be processed much quicker and it was resolved to bring Salary Payments to follow being paid after the meeting, in line with these as opposed to the payment date in the Clerks Contract of the 30th of the month The following payments were authorised Satya Killi 10,000.00 (refund of payment made) Salary 218.96 Staff Expenses 34.39 MDC Grounds Maintenance 215.00 BHB Insurance 301.23</p>	Action Clerk
040/22	<p>To consider any matters concerning the Playing Field and Play area Cllr Sargeant reported that he had met with Williams Construction regarding the footpath to the sea wall with a cost of £5.5k. It was resolved to accept this once written quotation received with a view to the work commencing after the Jubilee events and before the School Summer</p>	

	<p>holidays</p> <p>Cllr Hughes reported that he had met with Bonz Tree Specialists and a quote should be received shortly</p>	
041/22	<p>To consider any Highway matters and Public rights of Way</p> <p>Parking issues - it was confirmed that Moat Housing had recently placed parking notices on some cars parked on Maldon Road</p> <p>It was requested that the Clerk investigated the procedure and costs for Parking Patrols for the Summer from Maldon Community Engagement Officers</p> <p>Flooding and Drainage - Nothing to report</p> <p>New Sids and Solar Panels - No update received on the the grant applied for although Cllr Bourn had requested this</p> <p>Speedwatch - No more residents had come forward since the last meeting so it was resolved to review this next year if anymore residents came forward . A note to this effect would be placed in the Parish Magazine</p> <p>To review the status of the litter bins</p> <p>This review is ongoing</p>	<p>Action Clerk</p> <p>Action Cllr Bourn</p>
042/22	<p>To Consider matters concerning Marigold Wood</p> <p>Cllr Sargeant was thanked for his efforts in keeping Marigold Wood tidy with strimming work etc</p>	
043/22	<p>To consider matters concerning the Village Pump</p> <p>As all outstanding work had been completed on the pump it was requested that this be omitted as a regular agenda item</p>	Action Clerk
044/22	<p>To consider matters concerning the bus shelters and defibrillators</p> <p>Cllr Bishop was thanked for his efforts in clearing the mess left over the weekend in one of the bus shelters and Cllr Ellis offered to fix the roof corner at the bus stop in the square.A volunteer had started to paint the bus stop in the square and Cllrs were thankful of this</p>	Action Cllr Ellis
045/22	<p>To receive any publications</p> <p>RCCE Warbler May 22 edition - Noted</p> <p>EALCand NALC publications - Noted</p>	
046/22	<p>To consider matters concerning Queens Platinum Jubilee</p> <p>Cllr Bishop distributed the list of events that had been finalised</p>	
047/22	<p>To consider further supplying a floral exhibit for the Platinum Jubilee</p> <p>Cllr Ellis shared his ideas for an exhibit which the Council were happy with this and thanked him for taking on the task.</p>	Action Cllr Ellis
048/22	<p>To Review Standing Orders</p> <p>The Clerk had forwarded the latest Standing Orders received from NALC. It was resolved to include the revisions and adopt and Chairman would hopefully update this in July when time permitted</p>	Action Cllr Bourn
049/22	<p>To review Asset Register</p> <p>The clerk had distributed the Current Asset Register which was due for review. The items purchased in the last year needed to be added to the current list which were the two playground rides and picnic bench and table</p>	Action Clerk

050/22	To review Insurance Cover Insurance cover was reviewed and resolved that adequate cover was in place and that it should be renewed for another year	Action Clerk
051/22	To appoint an internal auditor It was resolved to appoint Heelis and Lodge for the Audit 21/22 at a cost of £90 (plus £15 each way courier service for any documents). The Clerk had contacted the External Auditor requesting an extension to the submission deadline if required as if missed would incur penalties. This had been granted. The Clerk was tasked with investigating the time turnaround and procedure with the internal auditor to move forward with the AGAR and small parish exemption from full audit	Action Clerk
052/22	To consider the review of Policies The clerk was tasked with ascertaining which policies were a necessary requirement for us before moving forward with reviewing what we had	Action Clerk
053/22	To consider other items of information or for inclusion on a future agenda The Clerk had received a letter from Barclays advising of the closure of the Maldon Branch from the 5th Aug 2022 Cllr Bishop requested as part of his health and safety remit for the Jubilee Events that a box file for Emergency Planning is removed from hall kitchen and put away in a Cupboard	
054/22	To note the date of the next Parish Meeting The Chair would check the availability of the village Hall for July meeting and report back	Action Chair

The meeting closed at 9.30pm

SignatureChair

Date